

Private Wealth Management Association **Application Form for Accreditation** 

# Accreditation Request of Module 1 of the ECF (Tick as appropriate)

□ Paper 1 of Module 1

□ Paper 2 of Module 1

 $\square$  Paper 1 and 2 of Module 1

# **Institution Particulars**

Name of Institution:

Contact No.:

Contact Person:

Email Address:

Correspondence Address:

### Particulars of Programmes and Examinations seeking accreditation

Please provide details of programmes and examinations seeking accreditation and attach supporting document(s). Attach additional pages if necessary. (Remark: Please refer to PWMA website Accreditation of In-House Training Programs & Examinations under ECF for detail requirements on the documentations to support the application.)

**Programme Structure** – brief description of programme, coverage, teaching hours together with supporting documents on all the training materials, CV of trainers and developers etc.

**Examination Format and Regulations** – brief description of assessment method, number of questions, duration and passing mark etc. with supporting documents on exam regulations and marking scheme etc.



Private Wealth Management Association

**Quality Assurance Mechanism** – description of quality control process and governance structure to ensure the quality of the training program and examination.

# **Payment Method**

Please make a crossed cheque made payable to the "Private Wealth Management Association Limited". Post-dated cheques will not be accepted.

Cheque No.: \_\_\_\_\_\_ Bank Name: \_\_\_\_\_\_ Or Please make a remittance with the following details: Bank Name: The Hongkong & Shanghai Banking Corporation Limited Beneficiary Name: Private Wealth Management Association Limited Account No.: 848-455770-292 (Remark: Please provide us a copy of the remittance proof)

### **Acknowledgement and Declaration**

- The information we have provided in this form is true and correct.
- We understand that the paid fees are non-refundable and non-transferable.
- We confirm that the Contact Person has read and understood the Personal Information Collection Statement set out in the website of PWMA at <u>www.pwma.org.hk</u> and consent to the terms set out therein.

Signature & Company Chop		Date
[Name:	]	
[Department:	]	